

**APPLICATION CHECK LIST – APPLICATION FOR A LAWFUL DEVELOPMENT
CERTIFICATE FOR AN EXISTING USE OR OPERATION OR ACTIVITY INCLUDING
THOSE IN BREACH OF A PLANNING CONDITON (014)**

Please ensure that you have included the following:
(Unless submitted electrically 4 copies of all plans and documents are required)

- Planning Application Form, completed, signed and dated
- The application fee – cheque made payable to Uttlesford District Council
- A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of north
- Such Evidence verifying the information included in the application as can be provided
- Such other evidence as is considered to be relevant to the application

Where applicable (see guidance on supporting documents):

- | | | | |
|--------------------------|----------------------|--------------------------|---|
| <input type="checkbox"/> | Exiting elevations | <input type="checkbox"/> | Exiting Floor Plans |
| <input type="checkbox"/> | Existing Site Survey | <input type="checkbox"/> | Supporting information such as sworn affidavit(s) |
| <input type="checkbox"/> | Photographs | | |