

**UTTLESFORD DISTRICT COUNCIL
MECHANICAL & ELECTRICAL SURVEYOR
HOUSING SERVICES
BASIC TERMS and CONDITIONS OF EMPLOYMENT**

PRE-EMPLOYMENT MEDICAL	Appointment is subject to a Pre-Employment Medical Clearance																
SALARY Per annum	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Spinal Column Points</td> <td style="width: 10%;">30</td> <td style="width: 20%;">£25,472</td> <td style="width: 30%;"></td> </tr> <tr> <td></td> <td>31</td> <td>£26,276</td> <td>S01</td> </tr> <tr> <td></td> <td>32</td> <td>£27,052</td> <td></td> </tr> <tr> <td></td> <td>33</td> <td>£27,849</td> <td></td> </tr> </table> <p>Please note: If employees start between 1 April –30 September, you will move up one Spinal Column Point on 1 April the following year subject to satisfactory service (if appropriate). If employees start between 1 October – 31 March, you will move up one Spinal Column Point after 6 months satisfactory service (if appropriate). Thereafter incremental progression is annually on 1 April until the top of a grade is reached.</p> <p>Salary is paid on the 23rd of the month by credit transfer directly into the bank or building society of your choice.</p>	Spinal Column Points	30	£25,472			31	£26,276	S01		32	£27,052			33	£27,849	
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PENSION	<p>You may:</p> <ul style="list-style-type: none"> a) Participate in the Local Government Pension Scheme, which is a contracted out scheme. <p>or</p> <ul style="list-style-type: none"> b) Make your own private arrangements <p>or</p> <ul style="list-style-type: none"> c) Contribute to the State Earnings Related Pension Scheme <p>If you choose the Local Government Scheme, your contribution will depend upon your salary scale and will be deducted at source.</p>																
ANNUAL LEAVE	Basic annual leave is 23 days per annum pro rata (proportionate for the current leave year) rising to 26 days per annum pro rata after 5 year's continuous local government service, plus two extra statutory days leave (proportionate for the current leave year) the timing of which is reviewed annually.																
HOURS	37 hour week. All times to be agreed with your supervisor.																
STANDARD CRB	Appointment is subject to a standard CRB clearance																
CAR ALLOWANCE	Essential car user allowance (please see attached)																

Please note: the details set out above are for information only and does not constitute an offer of employment.