

**UTTLESFORD DISTRICT COUNCIL**  
**APPLICATION FOR A JOINT PRIVATE HIRE/HACKNEY CARRIAGE DRIVERS LICENCE**

Local Government (Miscellaneous Provisions) Act 1976 Part II  
Town Police Clauses Act 1847 and Transport Act 1984



Uttlesford District Council  
Council Offices  
London Road  
Saffron Walden  
Essex CB11 4ER

**ALL QUESTIONS SET OUT BELOW MUST BE ANSWERED BY THE APPLICANT AND NOT  
CROSSED OUT (PLEASE USE BLOCK LETTERS)**

1 Title \_\_\_\_\_ Surname \_\_\_\_\_ First Names \_\_\_\_\_  
(In Full)

2 Date of Birth \_\_\_\_\_ NI number \_\_\_\_\_

3 Present Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

4 Have you ever been refused or had revoked  
or suspended a hackney carriage or private  
hire driver's licence? YES/NO  
If Yes please provide details. 4 \_\_\_\_\_

5 Name and address of private hire operator  
by whom you will be employed 5 \_\_\_\_\_

6 Will your employment as private hire/hackney  
carriage driver be full-time or part-time? 6 \_\_\_\_\_

7 If your employment is to be full time state name  
and address of your last employer. 7 \_\_\_\_\_

Nature of Work \_\_\_\_\_

Date of leaving \_\_\_\_\_

8 If your employment is to be part-time  
state name and address of your present employer 8 \_\_\_\_\_

Nature of work \_\_\_\_\_

Normal working hours \_\_\_\_\_

9 When were you first licensed to drive? 9 \_\_\_\_\_

10 Have you ever been disqualified from driving or had your licence revoked? YES/NO

11 Has your licence ever been endorsed for a fixed  
penalty offence within the last 4 years? YES/NO

If YES, give particulars, including nature of offence  
number of points endorsed, and fine (if any),  
Otherwise write **NONE** \_\_\_\_\_  
\_\_\_\_\_

12 Have you **ever been convicted of ANY offence** (including motoring offences) including spent and unspent convictions in any Court or received a police caution?

YES/NO

If 'YES', details of all convictions must be shown below

Offence	Court	Date	Amount of Fine	No of Penalty Points (motoring offences)

13 Is there any prosecution pending against you?

YES/NO

If 'YES', please give details as follows:

Alleged Offence	Court	Appearance date

14 If you are currently licensed with Uttlesford please list your badge number \_\_\_\_\_

**Please read the following carefully**

In the event of a licence being granted to me I undertake

- (i) to observe all statutes, byelaws, rules, codes and regulations for the time being in force relating to drivers of private hire vehicles;
- (ii) to display the identity badge provided by the Council in such a manner as to be plainly visible to customers at all times when driving a private hire vehicle and
- (iii) to report immediately any conviction recorded against me after the date of completion of this form to the Assistant Chief Executive Legal, Council Offices, London Road, Saffron Walden Essex CB11 4ER
- (iv) The fee payable covers the licence application. If you decide to cancel your licence application, or you do not meet our licensing standards (see driver guidance sheet) no refund will be given.

I understand that the information given on this form may be shown to other departments of the Council.

**I, undersigned, hereby apply for a licence to act as a driver of hackney carriages/private hire vehicles in the District of Uttlesford and I declare that to the best of my knowledge and belief the foregoing statements are true and correct.**

**I understand that if I have made a statement which is wrong or have failed to declare something which I ought to have to have declared that I may be prosecuted and that my licence may be revoked.**

Usual Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE

- 1 Appropriate fee £140.00 (GLE001 X137)
- 2 D796 DVLA Mandate form
- 3 Completed medical examination certificate

## **FAIR PROCESSING STATEMENT**

Information you submit, or have submitted, in all correspondence to the council will be processed in accordance with the provisions of the Data Protection Act 1998 and relevant legislation.

The council will use the information you provide or provided for the purposes of performing any of its statutory enforcement duties. It will make any disclosures required by law and may also share this information, both across council departments and with other government organisations. If you give or gave information that is incorrect or incomplete, the council may take action against you. Data given may be disclosed in response to requests for information under the Freedom of Information Act 2000.