

Essential User Allowance

The following rates are for essential car allowances as based on the National Joint Council agreement. The rates are set out below (effective from 1 April 2010):-

	Engine Capacity		
	451-999cc	1000-1199cc	1200-1450cc
Lump sum per annum <i>(payable monthly in arrears)</i>	£846	£963	£1,239

Mileage Rates

The following standard authority rates apply to all council business mileage incurred by officers classified as either essential or casual users. They reflect the current HMRC (HM Revenue & Customs) mileage rates and as such will be amended in accordance with any future updates:

Type of Vehicle	Mileage	Rate
Car	First 10,000 miles per annum	45p per mile
	Subsequent miles per annum (above 10,000 miles)	25p per mile
Motorcycle	Unlimited	24p per mile
Cycle	Unlimited	20p per mile

Passenger Rates

If an officer carries any other employees (this includes Members) in their own car or van on council business journeys, they can claim passenger payments of 5p per passenger per business mile. The passenger(s) *must* be employees and they must also be travelling on council business journeys.

Car Parking

Reasonable car parking charges may be claimed but receipts must be provided.