

**Planning Policy Forum**

**10:00 am, Tuesday, 18<sup>th</sup> February 2014, Chelmsford Museum,  
Moulsham Street, Chelmsford, CM2 9AQ**

**NOTE OF MEETING****1. Introduction and Apologies**

|                            |                  |
|----------------------------|------------------|
| Jeremy Potter (Chair) (JP) | Chelmsford CC    |
| Matthew Thomas (MT)        | Southend BC      |
| Mark Shepherd (MS)         | Southend BC      |
| Gary Guiver (GG)           | Tendring DC      |
| Amanda Raffaelli (AR)      | Castle Point BC  |
| Laura Percy (LP)           | Chelmsford CC    |
| Sam Hollingworth (SH)      | Rochford DC      |
| Sarah Nicholas (SN)        | Uttlesford DC    |
| Phil Drane (PD)            | Brentwood BC     |
| Hamish Barrell (HB)        | Essex CC         |
| Matthew Jericho (MJ)       | Essex CC         |
| Kevin Fraser (KF)          | Essex CC         |
| Zhanine Oates (ZO)         | Essex CC         |
| Alan Massow (AM)           | Braintree DC     |
| Sarah Thompson (ST)        | Basildon BC      |
| Sarah Pullin (SP)          | Colchester BC    |
| Chris Butcher (CB)         | Epping Forest DC |
| Paul MacBride (PMB)        | Harlow DC        |
| Tim Parton (TP)            | Maldon DC        |
| Richard Hatter (RH)        | Thurrock BC      |
| Connie Kerbst (CK)         | Essex CC         |
| Michelle Gordon (MG)       | Tendring DC      |
| Luciana Almeida (LA)       | Essex CC         |

Apologies received from Karen Syrett and Laura Chase (Colchester BC) and Emma Goodings (Braintree DC)

**2. Presentation from Connie Kerbst, Programme Manager for the Essex BDUK programme, Superfast (Broadband) Essex and Michelle Gordon Tendring District Council**

- Presentation given by Connie Kerbst providing details of the strategic roll-out programme for superfast broadband in Essex. This was followed by a presentation from Michelle Gordon which provided a focus on Tendring as a case study

**Actions: Members of the Policy Forum to provide JP web links to their AMRs to send to Connie.**

### **3. Low Carbon/Renewable Energy Locations, Presentation from Luciana Almeida Essex CC.**

- Presentation from Luciana Almeida which provided information on how the requirements of the NPPF are being undertaken in other areas.
- Discussion around whether an Essex-wide Energy Plan could be a requirement going forward. Cost would be an important consideration and whether work already being done by Renewables East/Sustainability East

**Actions: JP to raise subject at EPOA meeting in 13 March. All to consider implications of presentation and to contact Luciana for any further information.**

[luciana.almeida@essex.gov.uk](mailto:luciana.almeida@essex.gov.uk)

### **4. Local plan preparation: National News**

- Aylesbury Vale Local Plan withdrawn following problems with demonstrating Duty to Co-operate and Objectively Assessed Development Need.
- Ashfield DC in Nottinghamshire facing similar problems with demonstrating Duty to Co-operate,
- Sevenoaks DC lost appeal for 140 homes on 5 year land supply arguments as 2011 Core Strategy was not deemed up-to-date.
- Final NPPG still not published no publication date forthcoming from CLG
- Further Alterations on London Plan (FALP) currently out to consultation closing date 15 April 2014 (See Agenda Item 9)
- Further CIL Amendment Regulations expected in February
- Amendments to Development Plan Regulations to reflect names of new health organisations scheduled.

### **5. EPOA New Gypsy and Traveller Accommodation Assessment *Update – Jeremy Potter***

- Draft GTAA circulated for comments prior to Christmas
- Consultants ORS assessing/incorporating comments and undertaking some further assessment of the ECC public sites waiting list.
- Final Draft Report scheduled for March/April.

### **6. EPOA Demographic Study: *Update – Jeremy Potter***

- Steering Group met on 13/2/14
- Phase 5 Report circulated to all participating authorities for comment
- Kevin Fraser reminded colleagues about outstanding EPOA invoices for this work.

**Actions: Comments on Phase 5 Report to JP by 28 February. For those authorities that are yet to settle, EPOA invoice requires action.**

**7. Five Year Land Supply Working Group: *Update* – Sarah Nicholas Uttlesford DC**

- SN presented latest draft following the meeting of the Working Group in December and January.
- Comments have been received from various authorities that focus on whether the process should be forward or backward looking.
- SN to investigate PAS/Counsel review of document

**Actions: Further comments to SN by 28 February.  
JP to update March EPOA meeting on progress**

**8. Essex Rivers Hub – The combined Essex Catchment Partnership – *Update* Sarah Nicholas Uttlesford DC**

- SN attended recent meeting of Essex Rivers Hub
- Group which are looking at: role of rivers in Essex, impact from new development, management of river/green corridors.
- A grant of £11,000 has been awarded to group and potentially looking for match funding for projects.
- Representatives from Chelmsford CC (Parks) and Essex County Council (Flood Management) are on group. Group also require a planning representative.

**Actions: Request for a volunteer representing Essex LPAs.  
Contact SN with nominations for role.**

**9. Further alterations to the London Plan (FALP) – Current Consultation and Terms of Reference for an Officer-level Working Group – Matthew Jericho ECC**

- MJ updated the Forum on the Terms of Reference for proposals for FALP Officer-level Working Group.
- MJ will be attending as County Representative. A request for one or two LPA representatives to participate was made. It was agreed that this should take the form of one South and one Mid/North Essex representative.
- The date for the next Officer-level Working Group is 7 March at 2.00pm at City Hall.
- RH from Thurrock and GG from Tendring volunteered.

**Actions: JP to inform GLA of LPA representative details**

**10. Duty to Cooperate - *Opportunity for colleagues to inform and discuss issues related to our collective Duty to Cooperate.***

- Tendring DC and Colchester BC considering the alignment of Plan preparation.
- CLG/PINs appear to be approaching Authorities without up-to-date plan for advice visit.

- Basildon BC having DtC meeting on 4 March where among other issues Basildon's proposed G&T approach will be covered.
- ECC Minerals and Waste arranging DtC meetings with all local authorities with regard to future waste recycling sites.
- Epping, Harlow, Uttlesford and E Hertfordshire are maintaining dialogue on matters of mutual interest including the SHMA and Transportation.

#### **11. Local Plan/LDF progress report (all)**

- Braintree DC Pre-Submission Site Allocations and DM Plan currently on consultation. Deadline 28 March 5.00pm – due to challenging timetable, no late representations will be accepted.
- Colchester BC A post-hearings consultation on further modifications is currently taking place, ending midday on 31 March.
- Thurrock BC abandoning Focused Review of Core Strategy to replace with composite new Local Plan.
- Rochford have just received Inspector's Report on Allocations DPD and Hockley AAP. Rochford AAP Hearing date 19 February and DM Plan Hearing date 26 March. London Southend Airport and Environs Joint AAP Submitted for Examination in December.
- Castle Point BC Draft New Local Plan on consultation until 21 March
- East Herts Draft Local Plan Preferred Option on consultation until 22 May.
- Revised Southend Development Management DPD to be published for consultation shortly.
- Main Modifications on Revised Minerals Local Plan – 6 week consultation starting mid-March

#### **12. Any other business**

- Reminder that all meeting notes will be posted on EPOA website.
- JP invited any nominations for Chair of the Forum, as the Terms of Reference required this to be considered every two years. To be discussed at May Meeting.

**Date of next meeting – 13<sup>th</sup> May 2014**