

COUNCIL TAX ONLINE – FINDING YOUR KEY TO REGISTER FOR AN ACCOUNT

Introduction

This guide provides a step by step instruction on how to find your Council Tax Key. You will need this to use the Council Tax Online Service.

Step 1 – find your Council Tax bill. Your key code is shown at the bottom of the bill. In the example below the Key is highlighted. On this bill the key is VVH3PJGNSP. Yours will be unique to you.

Date of Issue
11-FEB-2020

UTTLESFORD DISTRICT COUNCIL
 COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, CB11 4ER,
 TELEPHONE AND CONTACT DETAILS – SEE OVER,

Account Number
[REDACTED]

**COUNCIL TAX BILL
2019/2020**

Reason For Bill : Reopen Acc

HOW THE TAX IS ARRIVED AT FOR BAND A	%	CHANGE
Essex County Council	786.42	3.8
Saffron Walden T C	112.34	1.5
Uttlesford D C	101.07	3.8
Adult Social Care*	60.54	1.8
P.F.C.C - Essex Fire	48.30	2.9
P.F.C.C - Essex Police	128.64	14.2

Parish Number 038
 Council Tax Band A
 Disabled Band
 Property Ref [REDACTED]

The full amount due for this year is £ 1237.31 4.6 %

*The council tax attributable to Essex County Council includes a precept to fund adult social care.

Charge For Period	Band A 04-FEB-2018 31-MAR-2018	173.46
Charge For Period	Band A 01-APR-2018 31-MAR-2019	1182.92
Charge For Period	Band A 01-APR-2019 31-MAR-2020	1237.31
Payments Received As At Date Of Issue		-1332.58
Transfers As At Date Of Issue		1332.58

TOTAL AMOUNT DUE £2593.69

First instalment due on 01-MAR-2020

1 X 2593.69

Instalments to be paid by: CTAX CASH/CHEQUE MONTHLY

1

Key: VVH3PJGNSP

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Step 2 - you can now register to view your Council Tax account. A separate guide 'Registering and Viewing your Account and Notices' is available from <https://www.uttlesford.gov.uk>