

# Duty to Cooperate meeting

## West Essex Clinical Commissioning Group

25 March 2021

### Present

*Uttlesford District Council (UDC)*

Stephen Miles – Local Plan and new Communities Manager

Sarah Nicholas – Senior Planning Officer

*Essex County Council (ECC)*

Lois Bowser - Principal Community Infrastructure Planner (New Communities, Uttlesford)

*NHS West Essex CCG (WECCG)*

Geoff Roberts – Assistant Director Estates and IT

Jolene Truman Estates and IT Officer

## Meeting Notes

### 1. WECCG Update

WECCG worked closing with UDC on the withdrawn Local Plan, raised capacity issues but had a view on the way forward.

The withdrawal of the plan means that there is a need to relook at provision, capacity and timelines and to be kept informed as the plan progresses.

WECCG are responding to applications and requirements of S106 agreements.

WECCG cover the districts of Harlow, Epping Forest and Uttlesford. There is a Local Estates Forum which although mainly deals with premises issues it is a useful source of information on planning and for sharing information.

**DtC Action 1:** WECCG to share agenda and minutes of last Forum meeting and to invite Uttlesford to attend future meetings.

**DtC Action 2:** WECCG to provide paper setting out current situation and future strategy for primary health care in Uttlesford.

### 2. UDC Update

Local Plan withdrawn from examination process in April 2020 following letter from Inspectors. Inspector's main concerns were on the delivery and over reliance of the strategic sites.

Issues and Options consultation started in Autumn 2020 with a 6-month consultation on a range of themes. Method of consultation aimed primarily at the community and those who would not normally engage. Consultation closes 21 April 2021.

Call for sites issued – sites requested to be submitted by 21 April 2021.

Local Development Scheme indicates - Draft Plan Spring 2022, Submission Plan Spring 2023 and Adoption 2024.

Following close of consultation on 21 April the Council will develop strategy, policies and development sites. These will be drafted by the end of the year ready for consultation in Spring 2022.

UDC is planning for a housing need of 706 dwelling per year (approx. 14,000 over 20 years).

Infrastructure Development Plan (IDP) consultants are expected to be in post by May and will contact the CCG as part of the baseline review. They will also assess strategy and the need for facilities and sites. They will also wish to consult the other NHS services. The strategy information and awareness of gaps in existing provision and pressure points will be important to feed back to them.

### **3. Other Issues**

#### Contacting the wider NHS health and social care

Geoff and Jolene can act as initial contacts.

#### Applying Net Zero Carbon agenda to new buildings

Best practice guidance on the design and planning of new healthcare buildings and on the adaptation or extension of existing facilities are set out in Health Building Notes. New notes are expected soon.

<https://www.gov.uk/government/collections/health-building-notes-core-elements>

#### Consultations on planning applications

If it has been found that WECCG have not been consulted on a planning application, officers/Admin to contact Geoff or Jolene to discuss the application and seek comments.