



Uttlesford District Council

Chief Executive: Dawn French

Decisions taken in 2018

- **11 January 2018**
- **Decision taken by the Leader on 17 January 2018**
- **Notice of key decisions to be taken on 15 February 2018**
- **Assets of Community Value Committee decisions – 24 January 2018**

RECORD OF DECISIONS – CABINET 11 JANUARY 2018

| | | |
|----------------|--|--|
| <p>Non Key</p> | <p>Agenda item 7 – Business Rates – Revaluation Relief</p> <p>RESOLVED to recommend to Full Council the following amendments to the criteria of the Business Rates Relief Schemes:</p> <ul style="list-style-type: none"> a) That the revaluation relief scheme is awarded automatically to qualifying businesses, by withdrawing the application process b) That the Pub Relief is awarded after all other reliefs have been applied. <p>It was also agreed to notify all qualifying businesses that the relief will be awarded automatically to them.</p> | <p>Reasons: in response to a lower than expected take up rate and a Government request to take all necessary steps to publicise the Revaluation Relief policy to ensure all available relief is distributed as soon as possible; and to address the fact that some pubs within the district are losing out financially, in that if they are currently awarded the Pub Relief before any other reliefs are applied, some pubs do not benefit from the maximum reliefs available.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |
| <p>Key</p> | <p>Agenda item 8 – The Moors, Little Dunmow – Redevelopment</p> <p>RESOLVED to approve the redevelopment of the site at The Moors, Little Dunmow to replace 12 Council owned bungalows with a mix of 16 new dwellings, in line with the detail of the report.</p> | <p>Reasons: to replace existing bungalows, the remediation of which is not economically viable, with a mix of 16 dwellings, thus providing housing for people in housing need.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: n/a</p> |

Date of Publication: 12 January 2018

A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.

RECORD OF DECISIONS – CABINET 11 JANUARY 2018

| | | |
|---------|---|--|
| Non Key | <p>Agenda item 9 – Statement of Community Involvement</p> <p>RESOLVED to adopt the amended Statement of Community Involvement.</p> | <p>Reasons: to set out the Council’s approach to public consultation and involvement in the preparation of the Local Plan, other development plan documents and in the determination of planning applications.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |
| Non-Key | <p>Agenda item 10 - Asset of Community Value nomination for Andrewsfield Airfield</p> <p>RESOLVED to delegate the following items for determination to the Assets of Community Value Committee comprising the Leader, the Portfolio holder for Environmental Services, and the Portfolio holder for Communities and Partnerships:</p> <ul style="list-style-type: none"> a) the decision on determination of a nomination to list Andrewsfield Airfield as an asset of community value; and b) the determination of all other assets of community value nominations that would otherwise have been referred to the | <p>Reasons: to enable the nomination of Andrewsfield Airfield (jointly to be determined by Uttlesford and Braintree District Councils) to be made by the due date of 1 February, and to reduce the number of items to be considered at the Cabinet meeting on 15 February as that meeting is scheduled to consider the 2018/19 budget.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |

Date of Publication: 12 January 2018

A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.

RECORD OF DECISIONS – CABINET 11 JANUARY 2018

| | | |
|---------|---|---|
| | Cabinet meeting on 15 February 2018 | |
| Non-Key | <p>Agenda item 11 – Saffron Walden Conservation Area Appraisal 2017-18</p> <p>RESOLVED to approve the revised Conservation Area Appraisal document, in conjunction with the proposed boundary changes.</p> | <p>Reasons: to ensure the Appraisal document is updated to incorporate new information about the characteristics of the conservation area and to extend the conservation area boundary in zones 4 and 6.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |
| Non Key | <p>Agenda item 12 – Article 4 Direction for Local Heritage List</p> <p>RESOLVED to support the principle of issuing an Article 4 Direction for the Local Heritage List.</p> | <p>Reasons: to agree with the principle of making an Article 4 Direction removing specified permitted development rights from selected properties identified on the Local Heritage List. It is intended to apply to all properties on the Local Heritage List within existing Conservation Areas, and outside them, where it is felt that additional control over alterations and development is necessary to preserve the special character and appearance of the area. This will allow a more consistent approach to be applied to the management of alterations made to these buildings to help protect their historic, architectural and local importance.</p> <p>Once prepared, the service of the Article 4 Direction Order will be referred to the Cabinet for agreement, following public consultation.</p> <p>Other options considered and rejected: none.</p> |

Date of Publication: 12 January 2018

A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.

RECORD OF DECISIONS – CABINET 11 JANUARY 2018

| | | |
|---------|---|---|
| | | <p>Any interest declared by any member of Cabinet: a personal interest was declared by Councillors Dean, Redfern and Rolfe as they live in properties subject to the Article 4 Direction.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |
| Non-Key | <p>Agenda item 13 – Epping Forest District Council Local Plan Consultation</p> <p>RESOLVED to delegate authority to the Director of Public Services, in consultation with the Deputy Leader, to respond formally to Epping Forest District Council’s “Regulation 19” consultation on its Draft Local Plan.</p> | <p>Reasons: to enable a formal response to be made to Epping Forest District Council by the closing date of 29 January 2018. The draft Plan contains a number of significant aspects that will have an impact on Uttlesford and it is important the Council responds to the Regulation 19 consultation.</p> <p>Other options considered and rejected: none.</p> <p>Any interest declared by any member of Cabinet: none</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A</p> |

Date of Publication: 12 January 2018

A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.

NOTICE OF DECISION TAKEN BY LEADER

| Decision maker | Date of decision | Details of Decision | Other options considered and rejected | Conflict of interest declared by any Executive member consulted | Contact officer from where the documents can be obtained |
|-----------------------------------|------------------|---|---------------------------------------|---|--|
| Cllr Rolfe, Leader of the Council | 17 January 2018 | To make a revenue grant to Thaxted Parish Council towards its street cleaning costs of £648.98. | None | None | Roger Harborough –Director of Public Services |

Date of Publication: 17 January 2018

*A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in, therefore this decision will come into effect **from 5pm on 24 January 2018** unless called in.*

UTTLESFORD DISTRICT COUNCIL

NOTICE OF KEY DECISION(S)

Uttlesford District Council intends to take key decisions on the issue set out below.

Key decisions are decisions which:

- Are likely to result in the Council incurring expenditure or making savings in excess of £100,000 subject to the following:
 - Decisions on the acquisition or disposal of land or of an interest in land will be key decisions if their value exceeds £500,000¹.
- Are likely to be significant in terms of its effects on communities living or working in Uttlesford.
- Relate to the adoption or revision of plans and policies which would have a significant impact on the way in which the Council carries out its statutory functions.
- Relates to consideration by the Cabinet of proposals which would have a significant impact on the provision of services to the public or on the operational management of the Council.

Decisions to be taken in private are also listed (this is where specific exemptions apply under Schedule 12A of the Local Government Act 1972).

A list of the documents forwarded to the executive for consideration in connection with the key decisions is included in the plan. Copies or extracts of these documents or any questions regarding the items listed should be addressed to the contact officer shown in the final column.

Documents are available from the Council Offices, London Road Saffron Walden CB11 4ER. All documents and decisions are also published on the Council's website www.uttlesford.gov.uk or are available from Democratic Services 510430/433/369/548 or by contacting committee@uttlesford.gov.uk

¹ Please note, the following are not key decisions:

- Loans or borrowing decisions made in accordance with the Treasury Management Policy.
- Decisions relating to the engagement of staff unless falling within paragraph 4.
- Contract awards or renewals for vehicles, plant, machinery, goods, supplies and services where budget provision has been made and the award or renewal is within budget.
- Contract awards where the decision to let the contract has already been treated as a key decision.

CABINET 15 February 2018
Notice of Key Decision to be taken

| Decision | Decision maker | Date of decision | Brief information about the item and details of documents submitted for consideration | Portfolio Holder | Contact officer from where the documents can be obtained |
|---|-----------------------|-------------------------|--|-------------------------|---|
| Corporate Economic Development Strategy | Cabinet | 15 February | Corporate Strategy to deliver the Corporate Plan objective of supporting sustainable business growth | Cllr Ryles | Roger Harborough – Director of Public Services |

Decisions to be taken in private

None

RECORD OF DECISIONS - ASSETS OF COMMUNITY VALUE COMMITTEE WEDNESDAY, 24 JANUARY 2018

| | | |
|----------------|--|--|
| Non-Key | 3 - Nomination of Andrewsfield Airfield, Stebbing and Great Saling as an Asset of Community Value RESOLVED to reject the nomination of Andrewsfield Airfield as an Asset of Community Value. | Reasons: Does not meet the qualifying criteria to be approved as an Asset of Community Value. Other Options considered: N/A Any interest declared by any member of Cabinet: N/A In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A |
|----------------|--|--|

Date of Notice: 24 January 2018

A decision will come into force and may be implemented on the expiry of five working days after the date of this notice unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.