

**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations
2018**

**Application for a licence to provide or arrange for the
provision of boarding for cats or dogs**

Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

1a	Type of Application					
1.1	Commercial Boarding		Home Boarding		Day Care	
1.2	Type of Application			New	Renewal	
1.3	Existing licence number (if applicable)					
1b	Animals to be accommodated					
1.4	Cats	Yes/No	Maximum number			
1.5	Dogs	Yes/No	Maximum number			
1c	Further information about the applicant					
2.6	Date of birth					

2	Premises to be licensed	
2.1	Name of premises/trading name	
2.2	Address of premises	
2.3	Telephone number of premises	
2.4	Email address	
2.5	Do you have planning permission for this business use.	Yes/No

3	Accommodation and facilities	
3.1	Details of the quarters used to accommodate animals, including number, size and type of construction	
3.2.	Exercise facilities and arrangements	
3.3	Heating arrangements:	
3.4	Method of ventilation of premises	
3.5	Lighting arrangements (natural & artificial)	
3.6	Water supply	
3.7	Facilities for food storage & preparation	
3.8	Arrangements for disposal of excreta, bedding and other waste material	
3.9	Isolation facilities for the control of infectious diseases	
3.10	Fire precautions/equipment and arrangements in the case of fire	
3.11	Do you keep and maintain a register of animals?	Yes/No
3.12	How do you propose to minimise disturbance from noise?	

4	Veterinary surgeon	
4.1	Name of usual veterinary surgeon	
4.2	Company name	

4	Veterinary surgeon	
4.3	Address	
4.4	Telephone number	
4.5	Email address	

5a	Emergency key holder	
5.1	Do you have an emergency key holder?	Yes/No If no, go to 6.1
5.2	Name	
5.3	Position/job title	
5.4	Address	
5.5	Daytime telephone number	
5.6	Evening/other telephone number	
5.7	Email address	
5.8	Add another person?	Yes/No If no, go to 6.1
5b	Emergency key holder 2	
5.9	Name	
5.10	Position/job title	
5.11	Address	
5.12	Daytime telephone number	
5.13	Evening/other telephone number	
5.14	Email address	

6	Public liability insurance	
6.1	Do you have public liability insurance?	Yes/No If no, go to 6.7
6.2	Please provide details of the policy	
6.3	Insurance company	
6.4	Policy number	
6.5	Period of cover	
6.6	Amount of cover (£)	
6.7	Please state what steps you are taking to obtain such insurance	

7	Disqualifications and convictions	
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:	
7.1	Keeping a pet shop?	Yes/No
7.2	Keeping a dog?	Yes/No
7.3	Keeping an animal boarding establishment?	Yes/No
7.4	Keeping a riding establishment?	Yes/No
7.5	Having custody of animals?	Yes/No
7.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006 , including pending prosecutions or formal cautions issued by the police or other authorities?	Yes/No
7.7	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences, under the Animal Boarding Establishments Act 1963 , including pending prosecutions or formal cautions issued by the police or other authorities?	Yes/No

7 Disqualifications and convictions		
7.8	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes/No
7.9	If yes to any of these questions, please provide details,	

8 Additional details		
8.1	<p>If your application is successful, would you like your contact details to be available on Uttlesford District Councils website? This information would include business name, business type, star rating, license expiry date, general location and contact details, or any combination of the above. This information would remain on the website for the duration of the license.</p> <p>This is entirely voluntary; if you do not wish your details to be included please answer no to the questions on the right.</p>	<p>Business name Yes/No</p> <p>Business Type Yes/No</p> <p>Star Rating Yes/No</p> <p>Licence Expiry Date Yes/No</p> <p>Contact Details Yes/No</p> <p>General Location Yes/No</p>
8.2	Additional information which is required or may be relevant to the application	