**Private Water Supplies Registration Form**

*Office use only*

Name of Supply………………………. Reg:……… Our ref…………

**Your details**

Name:

Address:

Telephone number:

Mobile number:

email address:

If you are a tenant on a private water supply, please provide your landlord’s address.

Landlord’s address:

If the above property is on the private water supply, please continue below.

If it is not on the private water supply please go to **“Details of the Supply”.**

**Water use**

What is the above property used for (e.g. private dwelling, holiday cottage, commercial unit)?

Please tick any of the following that your private water supply is used for

 Drinking or food preparation [ ]

 Hand washing/showering/bathing [ ]

 Commercial food manufacture or catering [ ]

 Use by members of the public [ ]

What is the maximum number of people regularly at the above property (excluding occasional visitors)?

If your water is metered what is the average volume of water used?

…..……..m3 / litres per day/week/month/quarter/year.

When did you or will you start using the water?

If your water is provided by another person, please provide their address:

Address of provider of supply:

Do you pay a charge for the water?

**Details of the supply**

Please tick the type(s) of source the water comes from:

Mains [ ]

Well [ ]

Borehole [ ]

Spring [ ]

Don’t know [ ]

Please give details of any process used to treat the water (e.g. filtration, settlement, nitrate removal, UV disinfection)

**Monitoring**

The council risk assesses and tests all private water supplies except those supplying only a single private dwelling. We can monitor these supplies on request. A fee is charged for this service.

Do you wish the council to contact you about monitoring the supply to a single private dwelling?

Yes [ ]  No [ ]

**The remainder of this form is for completion by water supply owners only**

Address/ Location of the water source (well, borehole etc.)

Please include a grid reference if you can.

Do you own the land where the water source is situated?

Does anyone else use the land where the source is situated?

What is the land where the source is situated used for?

Who is responsible for the day-to-day management and maintenance of the supply?

Please list all properties which are supplied from this source.

(Continue on a separate sheet if necessary.)

|  |  |  |
| --- | --- | --- |
| Address  | Use (e.g. private dwelling, holiday cottage, commercial unit) | Maximum number of regular occupants |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Please return to Environmental Health, Uttlesford District Council, London Road, Saffron Walden, CB11 4ER**

**or email to environmentalhealth@uttlesford.gov.uk**