

# INDEPENDENT EXAMINATION OF THE FELSTED NEIGHBOURHOOD DEVELOPMENT PLAN

INDEPENDENT EXAMINER:  
Christopher Collison BA(Hons) MBA MRTPI MIED MCFI IHBC

By email to Diane Smith Clerk to Felsted Parish Council and Demetria Macdonald  
Planning Policy Officer Uttlesford District Council  
(Copy to Heather Read FPC, Roy Ramm FNPSG, and Stephen Miles UDC)

Dated 19 September 2019

Dear Diane and Demetria

## **Felsted Neighbourhood Development Plan Independent Examination – Examiner letter inviting participation in fact check**

As stated in my initial letter of 30 July 2019, as soon as it has reached a suitably advanced stage of preparation, and before I undertake my final checks, it is my intention to send a confidential draft of my report of Independent Examination to both the Parish Council and the District Council. I will be sending the draft report for fact checking only, so that I may correct any errors of fact. I normally ask for a response within a few days and this has usually been found to be sufficient.

If either Council share the draft with other parties please ensure the confidential and draft status of the document is made clear. This fact check procedure should not be seen as an opportunity to make further representations. Indeed, it is important that this should not occur as if I were to take into consideration further representations at that stage, this could leave the process open to successful challenge.

I would be grateful if both the Parish Council and the District Council could in the next few working days confirm agreement to be given the opportunity to undertake a fact check of my confidential draft report on the terms set out in this email. Please publish this email on the District Council website so that the examination process is open and transparent to all interested parties

I should be grateful if the District Council and the Parish Council could acknowledge receipt of this email.

Best regards  
Chris Collison  
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